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Parent Consultation Appointment

The process for booking an appointment via eSchools is as follows:

- Follow these simple steps to book your slot:
 1. Log-in to eSchools and select 'Parents Evening' on the blue menu bar at the top of the page. You may have to click on the double arrow to find it (>>).
 2. Select your name.
 3. Select the parent's consultation session you wish to attend.
 4. If you have more than one child in school, you will book one appointment at a time. Select the name of the child whose teacher you wish to book first.
 5. Select the time slot that you wish to attend. You will only be able to see available appointments.
 6. Your confirmed booking will show in the 'Bookings' section. Should you wish to edit this at a later time you can do so by clicking on the 'Edit' button. You will not be able to make any amendments after 9am on Monday 15th April.
- If you have other children in school, go back and repeat the process. We recommend that you leave a 20 minute gap between bookings. Where both parents will attend the meeting together only one parent will need to log-in to book an appointment. In the case of split families, both parents can log-in separately to make their individual appointments.

Children are most welcome to come to parent's evenings to share their work with parents, but we do prefer for the teacher consultation to take place without your child present. Children are welcome to wait in the shared area during the consultation meeting.

Banks Road, Toton, Beeston, Nottingham, NG9 6HE. Web: www.banksroadschool.co.uk