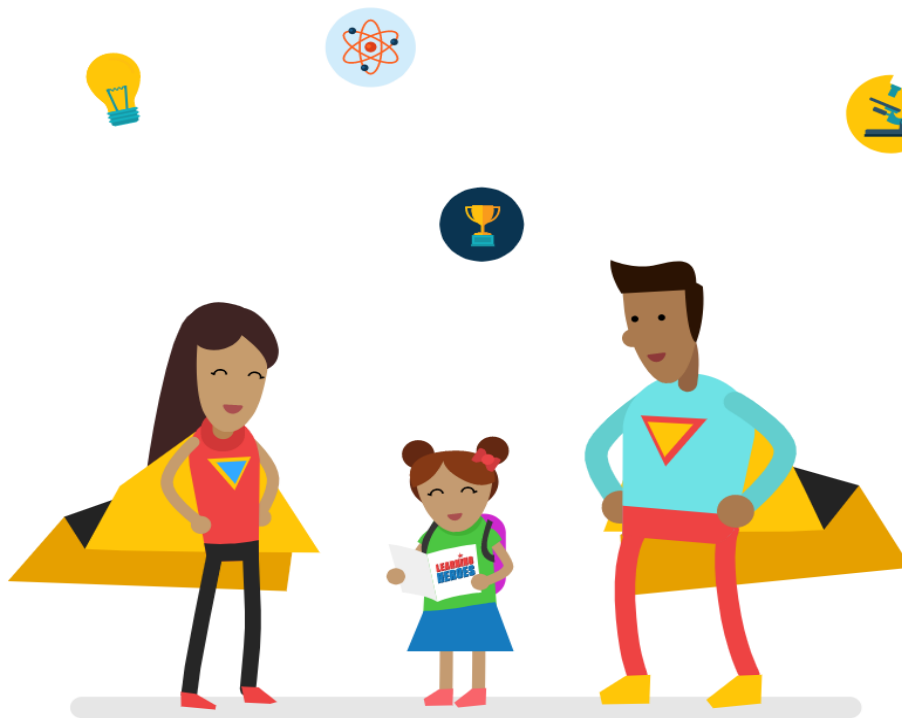


Guidelines for Parents: Online Sessions



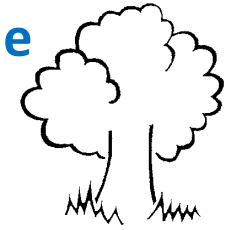
At Banks Road we are committed to providing high-quality home learning for all children and ensuring that they receive the very best education possible during these unprecedented times. It is important to keep our children safe including when accessing online meetings. In order to do this we have created some online rules and guidance to be adhered to and will ensure that everyone is safe, happy and taking part in effective and high-quality learning environments.



Guidelines for Successful Online Learning

- By accepting the meeting invitation and joining the meeting, with parental responsibility, you agree to the terms set out in this document.
- Online meetings must only be accessed by a device in a communal family space.
- Where possible, sessions should be supervised by an adult to deal with any technical difficulties.
- A quiet learning zone and blank background is preferable and ensure the setting for the call is appropriate if others could be seen.
- Headphones may be helpful for your child to retain concentration.
- Attendees and any person who could be seen during the session should be dressed appropriately.
- Online meetings are to remain confidential and not to be shared to anyone that it was not designated to.
- Recording, photos or screenshots of online meetings are not allowed by participants.
- The same behaviour expectations that are set within a classroom apply to online meetings and the teacher retains the right to terminate a pupil's participation.
- Please read the [Top Tips for Children when Participating Online with your child](#).
- If you have any serious concerns regarding online sessions or provision please contact the school office or the relevant member of staff.

Top Tips for Children when Participating Online



We know that you are BRILLIANT learners with BRILLIANT learning behaviours at school. Here are some top tips for you to be BRILLIANT during online meetings and check-ins. Be sure to read through these before you join your session to help you, your friends and your teachers make every session great!



Before you log on...

- Log on to your session in a communal family space.
- Set yourself a learning zone if you can
- Have any equipment you need ready for the lesson
- Wear comfortable clothes - not pyjamas though!
- Make sure you are comfy, so you don't have to leave the screen and miss anything important
- Have a drink with you just in case you get thirsty

When you are logged on...

- Mute your microphone when you are not talking
- Try to keep any distractions away for the session time- unless your teacher asks to meet your cat or family pet!
- Switch your camera on if your parents are happy for you to be seen
- Be present but don't record, take photos or screenshots of the meeting
- Try to join in with your class
- Remember that we have the same behaviour expectations that are set within a classroom
- Try to enjoy your sessions – it is a very special time